



# DeLand High School

Rooted in tradition. Destined for greatness.

## School Advisory Council Requisition for School Improvement Funds 2018-2019 School Year

### Follow these steps to request SAC funds:

1. Complete this requisition form.
2. Submit form via email to Mrs. Fuller, copying your instructional leader, at least 10 days prior to the next scheduled SAC meeting.

### The Process:

1. Forms will be provided to Dr. Carr for consideration to ensure alignment with School Improvement Goal and appropriateness of request for receipt of school improvement funding.
2. If approved by Dr. Carr, the request will be forwarded to the SAC Budgeting Committee for consideration and recommendation to the SAC membership.
3. At the next SAC meeting, the SAC Budgeting Committee will submit the request along with their recommendation to the SAC membership for a vote. The requestor should be present to answer any questions or provide clarity during any deliberation prior to the vote.
4. If approved, the requisition form will be given to Ms. Senez in bookkeeping the following day, where the teacher can make arrangements for purchasing.

Name of Person, PLC or Department Requesting Funds: \_\_\_\_\_

Intended Use for Funds (what good/service is being purchased): \_\_\_\_\_

Amount Requested: \_\_\_\_\_

### **Correlation to School Improvement Plan:**

*SIP Goal: If collaborative teams are committed to data-driven practices that lead to deliberate student centered-decisions, then student achievement will increase.*

### **To which strategy or action step does your request contribute? Check all that apply:**

- |  |  |
|--|--|
| <input type="checkbox"/> Communication of the Goal               | <input type="checkbox"/> Growth Mindset Cultivation                      |
| <input type="checkbox"/> Effective PLC Practices                 | <input type="checkbox"/> Celebrations of Success                         |
| <input type="checkbox"/> Learning Walks                          | <input type="checkbox"/> Celebration or Promotion of Mastery Experiences |
| <input type="checkbox"/> Technology Integration                  | <input type="checkbox"/> Collection and Elevation of Student Voice       |
| <input type="checkbox"/> Standards-aligned instructional support | <input type="checkbox"/> Other:  |

### **Please explain your need for the funding and how it supports the school improvement goal.**

In your response, consider who is impacted (a class, a grade level, a PLC, etc.), how your purchase will improve student achievement, and any data used in making your decision. Specificity is appreciated.