

Ms. Brinley / Student Responsibilities

1. Be **Responsible**
 - Come to class prepared and ready to participate
 - Turn off and put away all electronic devices before entering the classroom
2. Be **Respectful**
 - of yourself, your classmates, your teacher and your surroundings
 - Raise your hand to be called on
 - Listen attentively to others while they are speaking
3. Be **Ready** to Learn
 - Sit in your seat quietly
 - Follow directions
 - Participate fully

Entering the Classroom

Check the board for new instructions and begin working on the task at hand or continue to work on your current project to ensure completion by the assigned deadline.

Class Dismissal

I dismiss you from class, not the bell. I often have wrap up instructions to give at the close of a class period. Make sure your workstation is cleaned up and any supplies are returned to their storage areas. Any messes left behind will result in loss of 5 points for the day's proficiency grade.

Attendance

Attendance is critical. Due to the nature of art courses, students are required to be present for all classes. You are expected to be here ON TIME and ready to work. Failure to arrive prior to the late bell will be recorded as a late arrival. After three late arrivals you will receive a written referral. If you are absent you will have missed critical know-how information and will be behind. Any missed class time must be made up. No additional time is permitted for a missed class period for any assignment. Please see me immediately upon return to receive any missed information and to schedule your make up class time.

Assignment Due Dates

All due dates will be listed on the board in the classroom. Failure to hand in a project on time will result in the loss of 10 points per day for five days, then a grade of zero will be recorded.

Grading Policy

Formative Grades will count as 40% of your overall grade
(to include worksheets, quizzes, preliminary plans or sketches and class participation)
Summative Grades will count as 60% of your overall grade
(to include tests, formal critiques and presentations, written papers and final artworks)

Make Up Work

Students will be given the opportunity to make up any project for a grade change over the course of a marking period in order to improve their overall average. However a zero cannot be changed. All work must be turned prior to the end of the marking period.

Cell Phone Policy

All cell phones are to be turned off and out of sight for the duration of the class time with the exception of BYOT days. Please note the red or green BYOT sign in the front of the classroom and act accordingly.

Restroom Privileges

Please make every attempt to visit the restroom between classes. Our school policy states that students must remain in their classrooms for the first 10 minutes and the last 10 minutes of class. Permission to use the restroom during the designated time frame will be granted on an emergency basis. Only one student is permitted to leave the class at a time. There is a pass and a sign out board by the door of the classroom. Please follow proper procedure when leaving the classroom.

Inappropriate Behavior

Inappropriate behavior will not be tolerated. Students who act out will be:

- 1st offense given a verbal warning
- 2nd offense will have their parent contacted
- 3rd offense will receive a written referral

Contact Information

I will be available for students on Wednesdays after school during open studio from 1:30 – 3:30 and during lunch periods. I encourage all students to attend when needed. Please feel free to contact me with any questions or concerns by email at kmkinsel@volusia.k12.fl.us

Students, Please review all information in this handout with your parent or guardian and return the bottom portion of this sheet to me with both signatures to receive your first grade.

Thank you, Ms. Brinley

I have read and understand the expectations and responsibilities as a student in Ms. Brinley’s class that are required of me in order to achieve success.

Student Signature _____ Date _____

Parent Signature _____ Date _____