Classroom Rules

1. Be respectful.

*Respect* (n): a sense of the worth or excellence of a person, a personal quality or ability: *I have great *respect* for her judgment.* (v) to show regard or consideration for: *to respect someone’s rights.*

Respect boundaries:
- No hitting
- No swearing
- No bullying

Respect academic boundaries:
- Do not interrupt
- No yelling/shoutouts
- Respect other’s opinions (there is no right or wrong opinion)
- No insults
- One speaker at a time

Raise your hand:
- To speak (ask questions, give answers, respond to teacher or students)
- To leave your seat (trash, sharpen pencils)
- To get the teacher’s attention

**Bottom line:** Never hurt anyone on the inside or outside.

2. Be prepared.

Once the bell rings:
- Enter the class quietly and go directly to your assigned seat
- Remove materials needed for class and place bookbags under desk
- Pencils should be sharpened before the late bell rings
- Notebook and pen/pencil should be out and ready
- Begin bell work
- If there is homework, please have it out and ready to be collected
- Live: You should be logged in ready to go - see above.

**Bottom line:** When the bell rings be ready to work.
Mr. Shannon’s Classroom Procedures

**Classroom Behavior:** Your responsibilities in this class are to be on time, be prepared, and be productive. Each student is expected to be polite and respectful to one another— and that includes the teacher. No student will be allowed to disrupt the learning of his or her classmates.

**Cellphones:** Unless explicitly instructed otherwise, cellphones are not permitted during class. Period.

**Hall Passes:** Use the bathroom BEFORE or AFTER class. If you need to use a bathroom pass (you get 4 per 9-week period), RAISE YOUR CROSSED FINGERS, wait for MY head nod, then sign out of the room in the Bathroom Log. No one may leave class during the first and last 10 minutes of class. If you have a bladder or other health concerns, you will need a doctor’s note.

**Preparedness:** Come to class prepared with your own materials and ready to work. If you are often unprepared, I will call your parents. As soon as you enter the room, get your materials ready, copy the agenda into your planner, and begin the startup activity on the board. Sharpen your pencils before or after class. Keep trash at your desk until end of period. There should be no need for you to be out of your seat.

**Homework/Projects:** Homework and projects are due at the beginning of each class. Have it on your desk ready to be collected. If homework is incomplete, you will receive a zero. I will not take homework late. Only projects can be turned in late and for a reduction of one letter grade per day late.

**Absences:** If you are absent, you will get however many days absent, plus one to make up the work. You will be responsible for making up missed assignments.

**Participation:** Participation is required. I look forward to hearing from every voice in my classroom. The classroom will be a comfortable learning environment. If at any time you have difficulty participating or feel uncomfortable, please talk with me.

**Dismissal:** We will work until the bell everyday. Remember, the bell does not dismiss you; this is the teacher’s job.

**Discipline:** My discipline procedures are as follows: verbal, verbal with a call home, verbal with a call home, and referral with a call home. EACH ONE COMES WITH A CALL HOME except the first verbal warning.

**Communication:** I am available to meet after class. If special arrangements are necessary, please let me know. I check my e-mail and Remind daily. This is the quickest way to get in touch with me. sdshanno@volusia.k12.fl.us. You may also leave me a voicemail and I will return your call within 48 hours. My number and extension are: 386-822-6909 +76236

**There will be a quiz on these classroom rules and procedures (Friday, August 19th)!!**
Email: sdshanno@volusia.k12.fl.us  
Location: 17-112  
Remind: @7cg7e83 

**Required Materials**

- School computer and charger – FULLY CHARGED!
- 3-Ring Binger (1 inch is fine) with pocket for handouts
- Notebook paper (Cornell filler paper will be provided)
- Pens, pencils, and highlighters

**Class Apps** (Download from Apple App store or Google Play store)

- Canvas Student
- Remind
- Khan Academy

**Miscellaneous Notes:**

**In class:** retrieve any handouts or pages from your textbooks before being seated.

**Submissions:** Follow directions to submit work in the appropriate location (i.e. in the submission bin in the front of class, or on Canvas)