

## ACADEMIC INTEGRITY

The focus is always on the learning of published state standards. The decision by a student to compromise the academic integrity of his/her work is considered a behavior issue. Teachers and administrators shall address them as such to ensure that while the student must learn from his/her lapse in judgment, the academic learning must be demonstrated and reflected in the gradebook. If a teacher discovers that a student has submitted work that is clearly not his/her own or evidence of blatant cheating is clear, teachers and administration have the following recourse:

- Any student(s) suspected of cheating or plagiarism will receive NO GRADE on the assignment until the situation is addressed and resolved.
- The teacher will use his/her professional judgement about the level of egregiousness whether to address student(s) individually or to request a formal conference to address the incident. Accurate documentation should be kept on file by the teacher. Issues of plagiarism should be thoroughly researched by the teacher before an accusation is made and academic consequences take. The behavior is dealt with first in one of the following ways, based on the unique situation and teacher's professional judgment: one-on-one conference with student(s); parent call; request for parent-teacher conference with a counselor and/or administrator present; behavior referral.
- The learning must then be recouped in one of the following ways, based on the weight of the learning target and teacher's professional judgement: retake an assessment; revise his/her work and show all evidence of drafts in process; assign a new project with completion date; require additional steps in assignment, like making a presentation or developing a unit of study related to the learning target, etc.
- The teacher will assess the level of student mastery of the learning target and assign a grade based on mastery—not as a punishment. A reduction in grade due to the infraction is inappropriate and is considered double jeopardy. The grade for the revised assignment will be entered in conjunction with the all other student grades to reflect the learning of core curriculum standards.

