Diversified Career Technology

Curriculum Area: Career & Technical Education
Course Title: Diversified Career Technology / On the Job Training
Course Credit: 1

Instructor: Mr. Denigan
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My responsibilities as your instructor:
- Treat you with respect and care as an individual
- Provide the students with an orderly classroom environment
- Provide the necessary structure and discipline
- Provide the appropriate motivation

Course Description:

This course is designed to enable each student to demonstrate competencies in a specific career and to demonstrate legal and ethical behavior within the role and scope of job responsibilities through a realistic, on-the-job training experience. An individualized training plan is developed and utilized to ensure that training is provided which will develop the necessary competencies/skills in order for the student to become competent in the occupation for which he/she is being trained.

Grading Procedures:

This course will follow the school-wide grading scale as displayed in the student handbook. Grades are determined by the total number of points accumulated by the end of a grading period. Assignments are given a certain point value – for example, classwork might be worth 10 points, while a project might be worth 100 points. Most assessments will be authentic whereby students’ complete hands-on projects or exams that reflect our curriculum for DCT.

OJT:

The students are expected to keep and maintain accurate records required state mandated paperwork to track employment, progress, and time sheets.
Classroom Rules:

1. Show up
2. Do the work
3. Stay focused

Classroom Norms:

Beginning of class
• All students should come to class prepared for the day’s activities.
• Please use the restroom before class begins.
• Students must be in their seat when the tardy bell rings. If you are tardy, school policy on tardiness will go into effect.
• A daily schedule will be displayed in the classroom and on Canvas, so you know what to expect that day. This will be your guide for the entire class period.

During Class
• I will teach lessons based on our DCT Curriculum.
• After new information is covered, students will begin implementing new skills through daily projects to reinforce new content.
• All documents will be saved on One Drive. We will set up your class folder where you will organize all your class projects.
• Students will utilize our DCT Canvas Class for all our curricula including daily lessons, projects, and uploading any class work.
• Assignments and class work are uploaded in Canvas but will be graded in Focus.

When you are absent
• Please check Canvas every day.
• Class work will be available on Canvas and you will be able to work from home if needed.
• Any work missed from daily activities will be available for you in Canvas
• No work will be accepted after due date unless you have excused absence.
• All of you have devices to complete your DCT work so there is no excuse.

Academic dishonesty: Students are expected to always maintain academic honesty and integrity throughout their high school career. Academic dishonesty (as in cheating or plagiarism) is not acceptable. Cheating includes copying another student’s work and submitting it as one’s own. Plagiarism is the use of another person’s original ideas or writing without giving credit to the true author. A student who engages in any form of academic dishonesty will be subject to the loss of credit for the work in question and parents will be contacted.

Absolutely no cell phones out while instruction is taking place. This also means no cell phones charging during class. Cell phones can be placed in cell phone holder in front of my desk.
**You are expected to use your class time wisely.** Any work not completed during the allowed class time needs to be made up before or after school. This is DCT and I expect you to use your class time for this subject. Working on other class assignments, unauthorized internet surfing, games playing are not permitted. I WILL NEVER GIVE YOU HOMEWORK. I give you plenty of time to complete all your work in class.

**Talk only when permitted.** Be aware of the situation. Since quiet talking is allowed in some situations and speaking to the entire group without raising your hand may be allowed in others. I will remind you once and expect compliance.

**Use polite speech and body language.** Unkind teasing and impolite behavior are unacceptable parents will be contacted immediately.

**Follow the teacher's directions the first time.** Listen to my instructions and I guarantee your success in this class.

**Assignments.** Assignments need to be turned in to Canvas. It is your responsibility to get your assignments uploaded on time.

**End of class dismissal**
- I dismiss the class, not the clock
- Before dismissal all students must be in their assigned seats and the area around your seat must be cleaned.
- Push in your chair before leaving the classroom.

**Consequences for not following expected behavior:**

1. Verbal Warning
2. Student Teacher Conference
3. Contact Parent (Phone call or conference with parents at school or at home)
4. Referral and call home

***Mr. Denigan reserves the right to modify this syllabus at any time as needed.***