Teacher Name: Rick Hervey
Contact Info: rmhervey@volusia.k12.fl.us (school email)

Course name: CARPENTRY AND CABINETMAKING 1 Course #: 8722110/XTJ
(1 Credit)- 9, 10, 11, 12. No Prerequisite

PARENT / GUARDIAN / STUDENT INFORMATION

The following information provides you, the parent or guardian, and also the student, with important information concerning the environment your student will be working in, some class and shop policies, tool use policies, grading policies, materials required for this course, expectations of your student for them to succeed in this classroom, and a course syllabus. Please take a few minutes to review the information. It is imperative. A parent/guardian signature is required regarding the use of tools and/or equipment. Your student will be bringing home a form for you to review and sign shortly after classes begin.

Please e-mail me @: rmhervey@volusia.k12.fl.us This returned email will tell me you have this information and I will have your email address to stay in contact with you during the school year.

Materials needed / Student expectations:
Two pocket folder; Loose-leaf, college ruled paper (50 package minimum); 25’ tape measure
Writing utensil (pencil preferred) Close-toed shoes safety glasses

*** Students are expected to bring to class, (or have), a writing utensil and at least one sheet of paper on a daily basis.

*** Students must wear closed-toed shoes to work in the shop environment. We have lockers available in shop for them to store close-toed foot-ware to change into if they desire to wear open-toed shoes during the rest of the day. This is a safety issue we must adhere to.

Course Objectives:
The purpose of this course is to develop the competencies essential to the construction industry. These competencies relate to safety practices, tool and equipment usage, identification of building materials, fasteners, and hardware, basic construction math, employability skills, project development, basic blueprints competencies, and teamwork skills. Industry Certification can be earned with (HBI) Home Builders Institute.

Weighted Categories in the Gradebook will be set using the following calculation method:
- Diagnostic Assessments set at 0% and not counted in the grade calculation.
- Formative Assessments count 40% of the total grade.
- Summative Assessments count 60% of the total grade.
- Teacher’s Authority to Override Final Grade: A teacher may override the final grade if a student’s overall performance warrants it. Before the grade override is finalized, the teacher must notify the parent/guardian
concerning the student’s performance if the override may result in a lower final grade. The teacher may issue a failing grade override based on the student’s overall performance only with the approval of the principal.

**Major Units:**
This course focuses on the following major learning areas:

- Basic Safety (general, site, & shop environments)  
- Various CTE projects  
- Tool / Equipment Knowledge & Use  
- Materials, Hardware, & Fasteners Knowledge  
- Basic blue prints

- Basic Construction Math  
- Basic Communications  
- Basic Employability Skills  
- Project Development & Design  
- Basic framing

**Major Projects:**
Students will participate in, and complete, smaller projects that help to teach, and refine, skills necessary to work on larger projects. Although projects may seem small, they teach a volume of knowledge and/or abilities that can be applied to larger projects.

- *Adirondack Chair*  
- *Project Fabrication Worksheets*  
- *Volusia County Fair Projects*  
- *End of Course Cumulative project*  
- *Glider Chair*  
- *Drawing to scale project*  
- *Habitat for Humanity house*  
- *Project Fabrication Worksheets*  
- *Glider Chair*  
- *Drawing to scale project*  
- *Habitat for Humanity house*  
- *Optional – Personal project*

**Methods of Assessment:**

- *Daily assignments & reviews*  
- *End of module(s) tests*  
- *HBI Reading/writing assignments*  
- *Essays/ Research Reports*  
- *Tool Certifications*

**IMPORTANT PARENT / GUARDIAN / STUDENT INFORMATION**

**BE-ATTITUDES FOR SUCCESS:**

**Be Present:**
Students need to be in the classroom/shop to learn course content. Regardless of the reason why they were not in class, they must make up the work. Attendance is a part of their daily grade. Please check our grading policy sheet for important information regarding making up missed assignments and/or projects. It is the student’s responsibility to make up any assignments and/or projects. We provide opportunities for this make up work, but they must perform it. (Please refer to the “Student’s Handbook” for assignments missed during absences). We follow this policy. Also, having only 50 minutes for a lab-based class, we must use our time effectively and efficiently for the lessons and tasks. Permission will **NOT** be given during class for personal business (i.e. office, athletics, locker, phone calls, etc.). In addition, please plan bathroom breaks accordingly around class time.

**Be Prompt:**
Please refer to our “grading policy sheet” for the possible consequences of being tardy to class.

**Be Prepared:**
Students must bring a writing utensil and at least one sheet of loose-leaf, college-ruled paper to class **every day.**
Students must have closed-toed foot-ware on shop days
NOTE: No electronic devices, food, and/or drinks are allowed in class

Be Productive:
In this era of high accountability, it is my utmost responsibility, and role, as a teacher to ensure that every student has the greatest opportunity to succeed, and that each student will succeed.
Students should pay attention during class and work diligently on assignments. Habitual “lack of participation “or horse playing can result in a parent conference and/or contact, and possibly removal from this class.

Be Responsible:
The student is ultimately responsible for their grade and/or learning achievements.
To the student:
• If you need help, ask for it
• If you have extenuating circumstances, let me know about it
• I am here for you; use me

NOTE: I cannot help you if you do not let me know you need help!

USE OF TOOLS AND/OR EQUIPMENT:
Your student has elected a course that involves a shop environment and also the use of tools and/or equipment. The use of any tool and/or equipment is strictly voluntary on your student’s part.
Your student can receive a grade on other aspects of this course, and will be given other compensating assignments, in lieu of electing not to use a certain tool or piece of equipment.
There are strict guidelines and/or procedures in place to ensure the safest possible environment for your student. It is the responsibility of your student to adhere to these guidelines and/or procedures.
If your student is under the age of 18, your signature is required before they can elect to use the tools and/or equipment used in this course.
During your students first week in class they will be bringing home a tool use form for you to sign. Your student cannot participate in shop activities involving the use of tools until we receive this signed form back.

The following pages provide important information regarding the following:
• Course competencies
• Grading policy

PLEASE ALSO REVIEW OUR GRADING, TOOL USE, AND CLASSROOM/SHOP POLICIES FOLDER FOR MORE IMPORTANT INFORMATION.( There is a parent/guardian/student (tool use) form you can sign in this folder if you want to print it out, sign it, and send it back in with your student )
DeLand High School  
2019 – 2020 School Year  
Parent Information & Course Syllabus

Teacher Name: Rick Hervey  
Contact Info: rmhervey@volusia.k12.fl.us (school email)

Course name: CARPENTRY AND CABINETMAKING 2 
Course #: 8722120/XTK  
(1 Credit)- 10, 11, 12. Prerequisite: Carpentry & Cabinetmaking 1

PARENT / GUARDIAN / STUDENT INFORMATION

The following information provides you, the parent or guardian, and also the student, with important information concerning the environment your student will be working in, some class and shop policies, tool use policies, grading policies, materials required for this course, expectations of your student for them to succeed in this classroom, and a course syllabus.
Please take a few minutes to review the information. It is imperative. A parent/guardian signature is required regarding the use of tools and/or equipment. Your student will be bringing home a form for you to review and sign shortly after classes begin.

Please e-mail me @: rmhervey@volusia.k12.fl.us This returned email will tell me you have this information and I will have your email address to stay in contact with you during the school year.

Materials needed / Student expectations:

Two pocket folder; Loose-leaf, college ruled paper (50 package minimum); Writing utensil (pencil preferred) Close-toed shoes safety glasses, 25’ tape measure

*** Students are expected to bring to class, (or have), a writing utensil and at least one sheet of paper on a daily basis.  
*** Students must wear closed-toed shoes to work in the shop environment. We have lockers available in shop for them to store close-toed foot-ware to change into if they desire to wear open-toed shoes during the rest of the day. This is a safety issue we must adhere to.

Course Objectives:
The purpose of this course is to develop the competencies essential to the construction industry. These competencies relate to safety practices, tool and equipment usage, identification of building materials, fasteners, and hardware, basic construction math, employability skills, project development, basic blueprints competencies, and teamwork skills. Industry Certification can be earned with (HBI) Home Builders Institute.

Weighted Categories in the Gradebook will be set using the following calculation method:
- Diagnostic Assessments set at 0% and not counted in the grade calculation.
Formative Assessments count 40% of the total grade.
Summative Assessments count 60% of the total grade.
Teacher’s Authority to Override Final Grade: A teacher may override the final grade if a student’s overall performance warrants it. Before the grade override is finalized, the teacher must notify the parent/guardian concerning the student’s performance if the override may result in a lower final grade. The teacher may issue a failing grade override based on the student’s overall performance only with the approval of the principal.

Major Units:
This course focuses on the following major learning areas:

- Basic Safety (general, site, & shop environments)
- Various CTE projects
- Basic Construction Math
- Basic survey
- Entrepreneurship
- Design and calculations for floor plans
- Tool Equipment certification
- Construction floor and wall framing

Major Projects:
Students will participate in, and complete, smaller projects that help to teach, and refine, skills necessary to work on larger projects. Although projects may seem small, they teach a volume of knowledge and/or abilities that can be applied to larger projects.

* Construction module project
* Building layout projects
* Volusia County Fair Projects
* End of Course Cumulative project

Methods of Assessment:
- Daily assignments & reviews
- Reading/writing assignments
- Essays/ Research Reports
- End of module(s) tests
- Hands-on tasks
- Tool Certifications

IMPORTANT PARENT / GUARDIAN / STUDENT INFORMATION

BE-ATTITUDES FOR SUCCESS:

Be Present:
Students need to be in the classroom/shop to learn course content. Regardless of the reason why they were not in class, they must make up the work. Attendance is a part of their daily grade. Please check our grading policy sheet for important information regarding making up missed assignments and/or projects. It is the student’s responsibility to make up any assignments and/or projects. We provide opportunities for this make up work, but they must perform it.
(Please refer to the “Student’s Handbook” for assignments missed during absences). We follow this policy.
Also, having only 50 minutes for a lab-based class, we must use our time effectively and efficiently for the lessons and tasks. Permission will NOT be given during class for personal business (i.e. office, athletics, locker, phone calls, etc.). In addition, please plan bathroom breaks accordingly around class time.

Be Prompt:
Please refer to our “grading policy sheet” for the possible consequences of being tardy to class.
Be Prepared:
Students must bring a writing utensil and at least one sheet of loose-leaf, college-ruled paper to class every day.
Students must have closed-toed foot ware on shop days
NOTE: No electronic devices, food, and/or drinks are allowed in class

Be Productive:
In this era of high accountability, it is my utmost responsibility, and role, as a teacher to ensure that every student has the greatest opportunity to succeed, and that each student will succeed.
Students should pay attention during class and work diligently on assignments. Habitual “lack of participation “or horse playing can result in a parent conference and/or contact, and possibly removal from this class.

Be Responsible:
The student is ultimately responsible for their grade and/or learning achievements.
To the student:
• If you need help, ask for it
• If you have extenuating circumstances, let me know about it
• I am here for you; use me
NOTE: I cannot help you if you do not let me know you need help!

IMPORTANT IMPORTANT IMPORTANT

USE OF TOOLS AND/OR EQUIPMENT:
Your student has elected a course that involves a shop environment and also the use of tools and/or equipment. The use of any tool and/or equipment is strictly voluntary on your student’s part.
Your student can receive a grade on other aspects of this course, and will be given other compensating assignments, in lieu of electing not to use a certain tool or piece of equipment.
There are strict guidelines and/or procedures in place to ensure the safest possible environment for your student. It is the responsibility of your student to adhere to these guidelines and/or procedures.
If your student is under the age of 18, your signature is required before they can elect to use the tools and/or equipment used in this course.
During your students first week in class they will be bringing home a tool use form for you to sign. Your student cannot participate in shop activities involving the use of tools until we receive this signed form back.

IMPORTANT IMPORTANT IMPORTANT

The following pages provide important information regarding the following:
• Course competencies
• Grading policy
PLEASE ALSO REVIEW OUR GRADING, TOOL USE, AND CLASSROOM/SHOP POLICIES FOLDER FOR MORE IMPORTANT INFORMATION.
( There is a parent/guardian/student (tool use) form you can sign in this folder if you want to print it out, sign it, and send it back in with your student )
Deland High School
2019-2020 School Year
Parent Information & Course Syllabus

Teacher Name: Rick Hervey
Contact Info: rmhervey@volusia.k12.fl.us (school email)

Course name: CARPENTRY AND CABINETMAKING 3  Course #: 8722130/XTL
(1 Credit) - 10, 11, 12. Prerequisite: Carpentry & Cabinetmaking 2

PARENT / GUARDIAN / STUDENT INFORMATION

The following information provides you, the parent or guardian, and also the student, with important information concerning the environment your student will be working in, some class and shop policies, tool use policies, grading policies, materials required for this course, expectations of your student for them to succeed in this classroom, and a course syllabus.

Please take a few minutes to review the information. It is imperative. A parent/guardian signature is required regarding the use of tools and/or equipment. Your student will be bringing home a form for you to review and sign shortly after classes begin.

Please e-mail me @: rmhervey@volusia.k12.fl.us This returned email will tell me you have this information and I will have your email address to stay in contact with you during the school year.

Materials needed / Student expectations:

Two pocket folder; Loose-leaf, college ruled paper (50 package minimum);
Writing utensil (pencil preferred) close-toed shoes safety glasses - 25’ tape measure

*** Students are expected to bring to class, (or have), a writing utensil and at least one sheet of paper on a Daily basis
*** Students must wear closed-toed shoes to work in the shop environment. We have lockers available in shop for them to store close-toed foot-ware to change into if they desire to wear open-toed shoes during the rest of the day. This is a safety issue we must adhere to.

Course Objectives:
The purpose of this course is to develop the competencies essential to the construction industry. These competencies relate to safety practices, tool and equipment usage, identification of building materials, fasteners, and hardware, tool specifications and techniques. Students will understand the importance of customer relations, entrepreneurship, team building and project managing. Students can earn construction industry certifications. (HBI) Home Builders Institute.

Weighted Categories in the Gradebook will be set using the following calculation method:
- Diagnostic Assessments set at 0% and not counted in the grade calculation.
- Formative Assessments count 40% of the total grade.
- Summative Assessments count 60% of the total grade.
Teacher’s Authority to Override Final Grade: A teacher may override the final grade if a student’s overall performance warrants it. Before the grade override is finalized, the teacher must notify the parent/guardian concerning the student’s performance if the override may result in a lower final grade. The teacher may issue a failing grade override based on the student’s overall performance only with the approval of the principal.

This refers to the final grade of the grading period, or the final grade for the course.

**Major Units:**
This course focuses on the following major learning areas:

- Basic Safety (general, site, & shop environments)
- Various CTE projects
- Project Development, Design & Calculations
- Habitat for Humanity Project
- Tool / Equipment Knowledge and use Certification
- Construction and design
- Construction floor and wall framing
- Basic electricity

**Employability skills**
- Entrepreneurship
- Leadership skills
- Trim and Finishes
- Green intuitive

**Major Projects:**
Students will participate in, and complete, smaller projects that help to teach, and refine, skills necessary to work on larger projects. Although projects may seem small, they teach a volume of knowledge and/or abilities that can be applied to larger projects.

- *Estimating projects*  
- *Building layout projects*  
- *Volusia County Fair Projects*  
- *End of Course Cumulative project*  
- *Life Guard Towers*

**Methods of Assessment:**

- *Daily assignments & reviews*  
- *End of module(s) tests*  
- *Reading/writing assignments*  
- *Essays/ Research Reports*  
- *Hands-on tasks*  
- *Tool Certifications*  

**IMPORTANT PARENT / GUARDIAN / STUDENT INFORMATION**

**BE-ATTITUDES FOR SUCCESS:**

**Be Present:**
Students need to be in the classroom/shop to learn course content. Regardless of the reason why they were not in class, they must make up the work. Attendance is a part of their daily grade. Please check our grading policy sheet for important information regarding making up missed assignments and/or projects. It is the student’s responsibility to make up any assignments and/or projects. We provide opportunities for this make up work, but they must perform it.

(please refer to the “Student’s Handbook” for assignments missed during absences). We follow this policy.

Also, having only 50 minutes for a lab-based class, we must use our time effectively and efficiently for the lessons and tasks. Permission will NOT be given during class for personal business (i.e. office, athletics, locker, phone calls, etc.). In addition, please plan bathroom breaks accordingly around class time.

**Be Prompt:**
Please refer to our “grading policy sheet” for the possible consequences of being tardy to class.

**Be Prepared:**
Students must bring a writing utensil and at least one sheet of loose-leaf, college-ruled paper to class every day.
Students must have closed-toed foot-ware on shop days

NOTE: No electronic devices, food, and/or drinks are allowed in class

**Be Productive:**
In this era of high accountability, it is my utmost responsibility, and role, as a teacher to ensure that every student has the greatest opportunity to succeed, and that each student will succeed.

Students should pay attention during class and work diligently on assignments. Habitual “lack of participation “or horse playing can result in a parent conference and/or contact, and possibly removal from this class.

**Be Responsible:**
The student is ultimately responsible for their grade and/or learning achievements.

To the student:
- If you need help, ask for it
- If you have extenuating circumstances, let me know about it
- I am here for you; use me

NOTE: I cannot help you if you do not let me know you need help!

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**IMPORTANT**

**USE OF TOOLS AND/OR EQUIPMENT:**

Your student has elected a course that involves a shop environment and also the use of tools and/or equipment. **The use of any tool and/or equipment is strictly voluntary on your student’s part.**

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**If your student is under the age of 18,** your signature is required before they can elect to use the tools and/or equipment used in this course.

During your students first week in class they will be bringing home a tool use form for you to sign. Your student cannot participate in shop activities involving the use of tools until we receive this signed form back.

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**IMPORTANT**

The following pages provide important information regarding the following:
- Course competencies
- Grading policy

PLEASE ALSO REVIEW OUR GRADING, TOOL USE, AND CLASSROOM/SHOP POLICIES FOLDER FOR MORE IMPORTANT INFORMATION.

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PARENT / GUARDIAN / STUDENT INFORMATION

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Materials needed / Student expectations:
Two pocket folder; Loose-leaf, college ruled paper (50 package minimum);
Writing utensil (pencil preferred) close-toed shoes safety glasses 25’ tape measure

*** Students are expected to bring to class, (or have), a writing utensil and at least one sheet of paper on a Daily basis
*** Students must wear closed-toed shoes to work in the shop environment. We have lockers available in shop for them to store close-toed foot-ware to change into if they desire to wear open-toed shoes during the rest of the day. This is a safety issue we must adhere to.

Course Objectives:
The purpose of this course is to develop the competencies essential to the construction industry. These competencies relate to safety practices, tool and equipment usage, identification of building materials, fasteners, and hardware, tool specifications and techniques. Students will understand the importance of customer relations, entrepreneurship, team building and project managing. Students can earn construction industry certifications. (HBI) Home Builders Institute.

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This refers to the final grade of the grading period, or the final grade for the course.
Major Units:
This course focuses on the following major learning areas:
Basic Safety (general, site, & shop environments)   Employability skills
Various CTE projects                 Entrepreneurship
Project Development, Design & Calculations Leadership skills
Habitat for Humanity Project       Trim and Finishes
Tool / Equipment Knowledge and use Certification Green intuitive
Construction and design
Ground up framing
Construction floor and wall framing
House wiring

Major Projects:
Students will participate in, and complete, smaller projects that help to teach, and refine, skills necessary
to work on larger projects. Although projects may seem small, they teach a volume of knowledge and/or
abilities that can be applied to larger projects.
* Estimating projects
* Blue print reading
* Volusia County Fair Projects
* End of Course Cumulative project

Methods of Assessment:
* Daily assignments & reviews
* End of module(s) tests
* Reading/writing assignments
* Essays/ Research Reports

IMPORTANT PARENT / GUARDIAN / STUDENT INFORMATION

Please e-mail me @: rmhervey@volusia.k12.fl.us This returned email will tell me you have this
information and I will have your email address to stay in contact with you during the school year.

BE-ATTITUDES FOR SUCCESS:
Be Present:
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not in class, they must make up the work. Attendance is a part of their daily grade. Please check our
grading policy sheet for important information regarding making up missed assignments and/or projects.
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this make up work, but they must perform it.
( Please refer to the “Student’s Handbook” for assignments missed during absences). We follow this
policy.

Also, having only 50 minutes for a lab-based class, we must use our time effectively and efficiently for the lessons
and tasks. Permission will NOT be given during class for personal business (i.e. office, athletics, locker, phone
calls, etc.). In addition, please plan bathroom breaks accordingly around class time.

BE PROMPT
Students will be expected to work from bell-to-bell. You should be in your seat ready to work by the time the tardy
bell finishes ringing. If you miss a class beginning activity because of an unexcused tardy, you will not be able to
make up the assignment. Students who are late should enter the classroom quietly and not disrupt our learning
environment. Please review our school’s tardy policy and consequences in the Student Handbook.
BE PREPARED
You must have the following items with you every day in class:

- **NO ELECTRONIC DEVICES**
- **NO FOOD NOR DRINK**
- **USE A LOCKER FOR STORAGE**

BE PRODUCTIVE
In this era of high accountability, it is my utmost role as the teacher to ensure that each individual has the greatest opportunity to succeed. Therefore, you should respect the rights of yourself and others to learn. Students should pay attention during the lesson and work diligently on assignments.

For each assignment, students will earn percentage points. At the end of the quarter, the student’s average will be calculated by dividing the student’s total percentage points by the total possible percentage points. The following grading scale will be used to determine the letter grade:

**Be Prompt:**
Please refer to our “grading policy sheet” for the possible consequences of being tardy to class.

**Be Prepared:**
Students must bring a writing utensil and at least one sheet of loose-leaf, college-ruled paper to class every day.

Students must have closed-toed foot-ware on shop days

NOTE: No electronic devices, food, and/or drinks are allowed in class

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**Be Responsible:**
The student is ultimately responsible for their grade and/or learning achievements.

To the student:
- If you need help, ask for it
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- I am here for you; use me

NOTE: I cannot help you if you do not let me know you need help!

________________________________________
________________________________________

IMPORTANT     IMPORTANT     IMPORTANT

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**IMPORTANT**

The following pages provide important information regarding the following:

- Course competencies
- Grading policy

**PLEASE ALSO REVIEW OUR GRADING, TOOL USE, AND CLASSROOM/SHOP POLICIES FOLDER FOR MORE IMPORTANT INFORMATION.**

( There is a parent/guardian/student (tool use) form you can sign in this folder if you want to print it out, sign it, and send it back in with your student )
Policies & Procedures for the Classroom

The classroom policy statement below is expected to be followed by each student. In addition, grading policies are explained below for your complete understanding.

Grading scale (county wide)  

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
<th>Classroom Grading Emphasis</th>
</tr>
</thead>
<tbody>
<tr>
<td>90 - 100 = A</td>
<td>33% Shop+ Classroom Grade</td>
<td></td>
</tr>
<tr>
<td>80 – 89 = B</td>
<td>33% Tape Measure</td>
<td></td>
</tr>
<tr>
<td>70 - 79 = C</td>
<td>33% Attendance</td>
<td></td>
</tr>
<tr>
<td>60 –69 = D</td>
<td>(added to final 9 weeks) 10% HBI Test</td>
<td></td>
</tr>
<tr>
<td>Below 59 =F</td>
<td>(added to final 18 weeks) 10% Final Exam</td>
<td></td>
</tr>
</tbody>
</table>

**MAKE UP FOR MISSING BULLDOG CARPENTRY CLASS**

When you are: Absent a day, placed in SOSA, Swept, AE for each day you are absent from class, Field Trips, Excused Absents, Your makeup assignment for Bulldog Carpentry Class is:

One full page containing any type of Carpentry related topic. Such as: Basic Safety, Hand Tools, and Power Tools, Machinery, Blueprints, Communication Skills or Basic Employability Skills. Or How To: Build and assemble one of our projects in class.

Explain what you do, how it works, or its uses. You may get the information needed out of a dictionary, newspaper, magazine, or internet if capable. ONE FULL PAGE hand written, will excuse EACH DAY ABSENT for Bulldog Carpentry Class.

*Safety is always a great concern of mine and to make sure that students are protective from flues and other related illnesses. I will ask students to bring in their own safety glasses. Every year this has always been a major concern of mine. With your cooperation I believe we can make this year as safe as possible for our students.*

Please e-mail me @: rmhervey@volusia.k12.fl.us This returned email will tell me you have this information and I will have your email address to stay in contact with you during the school year.

*Attendance is very important in our Bulldog Carpentry Class and we look forward to working with our students in any way that we can to keep an excellent record. Feel free to contact me on any concerns you might have.*

Thank-you, rmhervey@volusia.k12.fl.us
For more Information go to:
http://www.fldoe.org/workforce/dwdframe/

[http://www.floridastandards.org/index.aspx](http://www.floridastandards.org/index.aspx)  
Sunshine state standards web site 2013-2014